

TITLE 92 - NEBRASKA DEPARTMENT OF EDUCATION
CHAPTER 20 - APPROVAL OF TEACHER EDUCATION PROGRAMS

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001 General Information.

001.01 Statutory Authority. This chapter is adopted pursuant to Section 79-318 of the Revised Statutes of Nebraska (R.R.S.).

001.02 Scope and Application. This chapter provides procedures for the approval of teacher education programs conducted in Nebraska postsecondary educational institutions designed for the purpose of certifying teachers and administrators and other professional school personnel requiring certification.

001.03 Related Regulations. Throughout this chapter reference is made to other Department of Education regulations relating to teachers and administrators. Procedures for the issuance of certificates to teach, counsel, or supervise in Nebraska schools are contained in Title 92, Nebraska Administrative Code (NAC), Chapter 21. 92 NAC 23 contains regulations concerning the basic skills competence testing of teachers and administrators. 92 NAC 24 contains regulations regarding the issuance of endorsements on teaching, administrative, or special services counseling certificates in Nebraska. Copies of these regulations are available from the Department.

001.04 Implementation Date. The implementation date of this chapter will be August 1, 2002, or the effective date of approval, whichever is later. Colleges must meet these requirements after this date. Prior to that implementation date, the provisions of this chapter, as approved with an effective date of May 4, 1998, shall remain in effect.

002 Definition of Terms. As used in this chapter:

002.01 Academic year shall mean the school year which consists of two consecutive semesters that occur from fall through spring.

002.02 Board shall mean the Nebraska State Board of Education.

002.03 Certificate shall mean a teaching, administrative, or special services counseling certificate issued by the Department pursuant to 92 NAC 21.

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002.04 Commissioner shall mean the Nebraska State Commissioner of Education.

002.05 Comparable and equivalent certificate shall mean a certificate issued by another state, or by the U. S. Department of Defense K-12 school system or a foreign country, pursuant to standards comparable and equivalent to those in 92 NAC 21.

002.06 Credit hour shall mean the equivalent of fifteen instructional class periods of fifty minutes or more.

002.07 Department shall mean the Nebraska State Department of Education, which is comprised of the Board and the Commissioner.

002.08 Education students shall mean individuals who have elected to pursue programs for the preparation and continuing education of teachers or other professional school personnel. They include those students who seek initial certification or licensure, major in education, and/or are in advanced professional education programs.

002.09 Endorsement shall mean an area of specialization indicated on a certificate issued pursuant to 92 NAC 21 signifying that the individual has met specific content preparation requirements contained in 92 NAC 24.

002.10 Field-based experiences shall mean ongoing experiences in which education students observe, assist, tutor, instruct, and/or conduct research. Field experiences occur in either on or off-campus settings such as schools, community centers, human services agencies, or clinics.

002.11 Internship shall mean an experience supervised by an individual who holds a certificate in the field in which the candidate is preparing to work. The internship provides opportunities to practice and demonstrate the knowledge and skills of the specialization area in a setting that is similar to the setting in which the candidate intends to work. Internship differs from student teaching in that it is only applicable to graduate level endorsements.

002.12 Mentor shall mean a certificated teacher or administrator who has demonstrated the competencies necessary for successful teaching or administration and is selected to assist newly certified persons toward mastery of those competencies.

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002.13 Practicum shall mean an extensive experience in which education students practice professional skills and knowledge. Both student teaching and internships are examples of a practicum.

002.14 Professional Education courses shall mean those courses which include foundations of education, methods and materials of teaching, supervised experiences, and student teaching or internship designed to provide the competencies required in the education profession.

002.15 Professional Education faculty shall mean all higher education and school-based faculty who teach one or more courses in professional education and/or supervise field-based experiences, student teaching and/or internships.

002.16 Professional Education unit shall mean the school, college, department or other administrative body within the institution that is primarily responsible for the preparation of teachers and other professional education personnel. Not all of the programs for the preparation of school personnel need to be administratively located within the unit. However all professional education programs are organized, unified, and coordinated by the unit.

002.17 Standard institution of higher education shall mean any college or university whose teacher education programs are fully approved by the Board or by a comparable agency in any other state or country.

002.18 Student teaching shall mean a full time, supervised teaching experience conducted in a school setting. It shall provide supervised opportunities to practice and demonstrate over a continuous, extended time period the unique knowledge and skills of teaching in the specific endorsement area(s).

003 Applications for Original Approval. Any Nebraska institution of higher education may apply for approval of its teacher, administrator, or counseling education programs and approval of its endorsement programs by submitting an application for approval signed by the chief academic officer of the institution on behalf of the governing board of the institution. The application for approval must be received by the Commissioner on or before January 31 of the calendar year in which the institution seeks to begin the approval process.

003.01 Application and Institution Planning Report. The application must include five (5) copies of the Institution Planning Report. The Institution Planning Report may include charts, graphs, diagrams, tables, and other similar means of presenting information, but each must be accompanied by a supporting narrative. The Institution Planning Report shall include:

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003.01A Governing Board Approval. The Report shall include documentation that the governing board of the institution has approved the plans and a time table whereby the institution will meet each of the requirements to become a Standard Institution of Higher Education within four years.

003.01B Chapter 20 Compliance. The Report shall include the procedures and time table for compliance with the numbered requirements in Sections 005 through 006 of this Chapter.

003.01C Collaboration and Support of K-12 Schools. The Report shall contain statements of support from approved or accredited public or private K-12 schools documenting their collaboration and assistance in planning to provide field-based and student teaching placements which meet the requirements of 92 NAC 20 and 92 NAC 24.

003.02 The Commissioner, after receiving the institution's request to begin the process of becoming a Standard Institution of Higher Education, shall appoint a team to visit the campus of the institution and report on the institution's ability to comply with the provisions of this chapter.

003.02A The team shall respond with a scheduled visit to the institution within ninety (90) days after receiving the Institution Planning Report.

003.02B The team shall file a recommendation with the Commissioner within sixty (60) days after the scheduled visit to the institution.

003.02C Following a review of the report, the Commissioner shall file a recommendation with the Board regarding the application and shall notify the institution of the recommendations. Notification shall be sent by certified mail to the chief academic officer of the institution. The institution shall have thirty days after receipt of the recommendation to request an opportunity for a hearing before the Board.

003.03 Provisional Approval. Following a review of the Commissioner's recommendation, and after giving the institution an opportunity for a hearing, if requested, the Board shall either approve or deny the institution's implementation of the plan under Provisional Approval. Provisional Approval permits the institution to phase in a teacher education program, excluding student teaching, over a period of time not to exceed three years. By March 1 of each year of the Provisional Approval Phase the institution shall file five (5) copies of the Provisional Approval Report with the Commissioner.

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003.03A Provisional Approval Report. The Provisional Approval Report shall include:

003.03A1 Documentation that written notification has been made to all students taking education courses that the institution has provisional approval, but is not yet approved for recommending certification.

003.03A2 Statements of continuing participation by the K-12 schools in which the institution is placing college students for field-based experiences.

003.03A3 Documentation of the degree to which the institution is in compliance with all applicable sections of 92 NAC 20, excluding Student Teaching; 92 NAC 23; and 92 NAC 24. The Provisional Approval Reports shall indicate how, in each succeeding year, the institution attains greater compliance, until the last report indicates total compliance, excluding student teaching.

003.03B The Department may respond each year with a scheduled visit to the institution within ninety (90) days after receiving the Provisional Approval Report.

003.03C The team or staff conducting such a visit shall file a recommendation with the Commissioner within sixty (60) days after a scheduled visit.

003.03D Following a review of the report, the Commissioner shall file a recommendation with the Board regarding the application and shall notify the institution of the recommendations. Notification shall be sent by certified mail to the chief academic officer of the institution. The institution shall have thirty days after receipt of the recommendation to request an opportunity for a hearing before the Board.

003.03E Following a review of the Commissioner's recommendation, and after giving the institution an opportunity for a hearing, if requested, the Board shall either approve or deny continuation of the approval process.

003.04 Temporary Approval. If the Commissioner recommends and the Board concurs, the institution may be granted a one-year Temporary Approval. Temporary Approval allows the institution to place student teachers and to recommend graduates of the program to the Department for certification.

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003.04A Temporary Approval may be renewed on a yearly basis for a maximum of three years, using the process found in 003.04B to E for each of these years.

003.04B By March 1 of each year in which the institution is operating with temporary approval, the institution shall file five (5) copies of a Temporary Approval Report with the Commissioner.

003.04B1 The Temporary Approval Report shall document complete compliance with all applicable sections of 92 NAC 20, 92 NAC 23, and 92 NAC 24.

003.04C The Department may respond with a scheduled visit to the institution within ninety (90) days after receiving the Temporary Approval Report.

003.04D The team or staff conducting such a visit shall file a recommendation with the Commissioner within sixty (60) days after the scheduled visit.

003.04E Following a review of the report, the Commissioner shall file a recommendation with the Board regarding the application and shall notify the institution of the recommendations. Notification shall be sent by certified mail to the chief academic officer of the institution. The institution shall have thirty days after receipt of the recommendation to request an opportunity for a hearing before the Board.

003.04F Following a review of the Commissioner's recommendation, and after giving the institution an opportunity for a hearing, if requested, the Board shall exercise one of the following options: (1) approve the institution as a Standard Institution of Higher Education, (2) grant it temporary approval for another year, or (3) deny further status as a teacher education program.

003.05 Once the Board has approved the institution as a Standard Institution of Higher Education, the institution is subject to the provisions in Section 004 of this chapter.

003.06 If the Commissioner recommends denial of further status as a teacher education program, the hearing procedures in section 008.06 shall be used.

004 Continuing Approval. Each institution seeking continuing approval of programs which have been previously approved shall submit an application to the Department by

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June 1 of each year, on forms provided by the Department. Continuing approval will be conditioned upon the institution's compliance with the requirements of this chapter.

004.01 Period of Approval. Approval is granted annually from September 1 to August 31.

004.02 Audits. The Department may conduct periodic on-site audits of institutions to determine compliance with provisions of this chapter.

005 Basic Approval Requirements. All institutions must meet the basic requirements for program approval found in sections 005 through 007.

005.01 Basic Skills Test. Each institution must annually administer a basic skills test approved by the Board in accord with the provisions of 92 NAC 23.

005.02 Test Scores. No student may be permitted to enroll in an approved teacher education or administrator education program until he/she has achieved a satisfactory score on an examination as specified in 92 NAC 23.

005.03 Course Reporting. A listing of all current endorsement offerings or courses which are offered in meeting the requirements of this chapter shall be filed with the Department on forms prescribed by the Commissioner and any changes shall be promptly reported in writing to the Department. Each institution shall also submit its current graduate and undergraduate teacher education catalog or bulletin to the Department whenever such catalog or bulletin is published.

005.04 Unit Administrator. An officially designated professional educator administers the professional education unit.

005.05 Certification Officer. The chief academic officer or unit administrator of each institution shall designate one permanent faculty member to receive correspondence regarding this chapter from the Department and to provide certified records, transcripts, reports, and/or recommendations to the Department, as requested, for the purpose of certification and/or endorsement.

005.06 General Policy Statements. Each institution shall have a written policy stating its philosophy and objectives and which delineates its goals and commitment to the education of teachers.

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005.06A It shall have a written policy on the acceptance of transfer credit.

005.07 Information Regarding Convictions. The institution shall inform all persons who apply for admission to its program that persons who have felony convictions, or misdemeanor convictions involving abuse, neglect, or sexual misconduct, as defined in Section 005.07A, are automatically rejected by the Department for certification, and may only be considered for certification, or participation in pre-student teaching field, laboratory, and classroom experiences or student teaching with the approval of the Commissioner or the Board.

005.07A The institution shall require the prospective teacher education student to provide it with a list of all criminal convictions, except traffic offenses. The institution shall require the prospective student to affirm under oath that he or she has no felony convictions, and no misdemeanor convictions involving abuse, neglect, or sexual misconduct as hereinafter defined:

005.07A1 For purposes of this Chapter, a felony conviction means any felony offense under the laws of any jurisdiction, including misdemeanor convictions in other jurisdictions that would constitute a felony if committed in Nebraska.

005.07A2 For purposes of this Chapter, a misdemeanor conviction involving abuse, neglect, or sexual misconduct means an offense under the laws of any jurisdiction, which, if committed in Nebraska, would constitute one of the following misdemeanors (with the applicable sections of the Revised Statutes of Nebraska in parenthesis):

- 005.07A2a Assault (third degree) (28-310)
- 005.07A2b Stalking (28-311.03)
- 005.07A2c Hazing (28-311.06)
- 005.07A2d False Imprisonment (28-315)
- 005.07A2e Sexual Assault (third degree) (28-320)
- 005.07A2f Abandonment of Spouse or Child (28-705)
- 005.07A2g Child Abuse (28-707)
- 005.07A2h Contributing to the Delinquency of a Child (28-709)
- 005.07A2i Prostitution (28-801)
- 005.07A2j Keeping a Place of Prostitution (28-804)
- 005.07A2k Debauching a Minor (28-805)
- 005.07A2l Public Indecency (28-806)

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- 005.07A2m Sale of Obscene Material to Minor (28-808)
- 005.07A2n Obscene Motion Picture Show, Admitting Minor (28-809)
- 005.07A2o Obscene Literature Distribution (28-813)
- 005.07A2p Sexually Explicit Conduct (28-813.01)
- 005.07A2q Resisting Arrest (28-904(1)(a)), when the conviction involves use or threat of physical force or violence against a police officer
- 005.07A2r Indecency with an Animal (28-1010)
- 005.07A2s Intimidation by Phone Call (28-1310)

005.07A3 For purposes of this Chapter, in addition to the offenses listed above, felony convictions, and misdemeanor convictions involving abuse, neglect, or sexual misconduct shall also include convictions related to such crimes, including: (with the applicable sections of the Revised Statutes of Nebraska in parenthesis)

- 005.07A3a Attempt to Commit A Crime (28-201)
- 005.07A3b Criminal Conspiracy (28-202)
- 005.07A3c Accessory to a Felony (28-204)
- 005.07A3d Aiding, Abetting, Procuring, or Causing Another to Commit an Offense (28-206)

005.07A4 Convictions which have been set aside, nullified, expunged, or pardoned shall not be considered convictions for purposes of this Chapter, unless the laws of the jurisdiction of the conviction would allow the conviction to be used as the basis for denial of permission to teach or participate in pre-student teaching field, laboratory, and classroom experiences or student teach, or for denial of a certificate to teach, counsel, supervise, administer, or provide special services in schools. However, such convictions shall be listed by the student as required in Section 005.07A.

005.07B A person with a conviction as defined in Section 005.07A shall not be allowed to participate in pre-student teaching field, laboratory, and classroom experiences or student teach, without approval by the Commissioner or the Board. A person with a conviction as defined in Section 005.07A may request approval by the Commissioner or the Board by using the procedures set forth in 92 NAC 21 Section 009.02 through 009.04.

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005.08 General Education. Each institution shall require all candidates for education degrees to have a minimum of 40 semester credit hours in general education courses. These courses may also be used to meet endorsement requirements. General education courses are those designed for all students, as opposed to those designed to meet professional education requirements.

005.09 Pre-Student Teaching Requirements. Each institution shall require all candidates for education degrees to complete at least one-sixth of their total degree credit hour requirements in courses that include knowledge of the foundations of education, human growth and development, methods and materials of teaching, assessment of student learning, and supervised field-based and practicum experiences. Pre-student teaching field experiences consisting of at least 100 clock hours of contact with elementary or secondary students will be included in these requirements.

005.10 Reading and Writing Teaching Competencies. Each institution shall require all teacher education candidates to participate in activities which will enable them to develop competencies in teaching the reading and writing skills necessary for the areas for which they are planning to seek endorsement. The institution must have on file, at the institution, a plan which identifies the courses and course completion requirements which the institution uses to meet the requirements of this section.

005.11 Student Teaching. Each institution shall have a student teaching program which meets the following requirements:

005.11A The institution shall have a clear statement of policies and procedures relating to student teaching which shall be provided in written form, together with the Standards for Professional Practices Criteria in 92 NAC 27, to all persons involved in the student teaching program.

005.11B All student teaching shall be conducted in Nebraska schools that are approved or accredited by the Department or out-of-state schools approved by another state education agency or in similarly constituted English-speaking schools in another nation. Non-public schools, in states or nations where a state or national approval/accreditation process exists, which do not meet that standard, do not fit this definition.

005.11C The institution shall negotiate written agreements delineating the roles and responsibilities of student teachers, college supervisors, and the cooperating school and teachers.

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005.11D The institution shall require student teaching experience full-day for one semester (at least 14 weeks) or a minimum of ten weeks full-day for each of two field endorsements.

005.11E The institution shall ensure that a minimum of five onsite visits by college supervisory staff shall be conducted during the student teaching.

005.11F Cooperating teachers employed by K-12 schools and other field-based supervisors shall have a minimum of three years experience in the areas they are supervising and hold either a teaching or administrative certificate for the areas/levels they are teaching or supervising.

005.12 Minimum Offering and Graduation Requirements. Each institution shall establish a basic teacher education program graduation requirement and must offer sufficient courses on a schedule that enables students to complete such program within four years.

005.13 Minimum Endorsement Offering Requirements. Each institution shall offer courses for a minimum of 10 endorsements contained in 92 NAC 24. Course requirements for such endorsement programs shall be available on a frequency which enables students to complete a program including at least any one of the endorsements within a four year period.

005.14 Training in Human Relations. Certification officers shall be required, as a condition of program approval, to vouch to the Department the completion of training in human relations by applicants for certificates or permits. Each institution shall offer training integrated into a required course or combination of required courses which shall be designed to lead to the following skills:

005.14A An awareness and understanding of the values, lifestyles, contributions, and history of a pluralistic society;

005.14B The ability to recognize and deal with dehumanizing biases, including, but not limited to, sexism, racism, prejudice, and discrimination, and an awareness of the impact such biases have on interpersonal relations;

005.14C The ability to translate knowledge of human relations into attitudes, skills, and techniques which result in favorable experiences for students;

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005.14D The ability to recognize the ways in which dehumanizing biases may be reflected in instructional materials;

005.14E Respect for human dignity and individual rights; and

005.14F The ability to relate effectively to other individuals and to groups in a pluralistic society other than the teacher's own.

005.15 Special Education Course Work. Each institution shall require each candidate for an education degree to earn a minimum of three semester hours of credit for course work in special education, as required by section 79-816 R.R.S., which shall provide each candidate with all of the following:

005.15A Knowledge of the exceptional educational needs of the disabilities defined by section 79-1118.01;

005.15B Knowledge of the major characteristics of each disability in order to recognize its existence in children;

005.15C Knowledge of various alternatives for providing the least restrictive environment for children with disabilities;

005.15D Knowledge of methods of teaching children with disabilities in the regular classroom; and

005.15E Knowledge of prereferral alternatives, referral systems, multidisciplinary team responsibilities, the individualized education plan process, and the placement process.

005.16 Nebraska Content Standards. Each Nebraska teacher education institution must have a plan on file, at the institution, which addresses how the institution will provide prospective teachers with knowledge, an understanding of, and the ability to teach, the concepts, skills, and processes of the Nebraska Content Standards as adopted by the State Board of Education in 92 NAC 10, and appropriate for their endorsed area(s).

005.17 Faculty Requirements.

005.17A Undergraduate Professional Education Faculty. The institution shall meet the following undergraduate professional education faculty requirements:

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005.17A1 All professional education faculty, excluding K-12 school-based faculty, but including adjunct and graduate student faculty, shall hold the master's degree.

005.17A2 No less than one-third of the full time equivalent (FTE) professional education faculty shall hold the doctor's degree or a terminal degree.

005.17A3 All faculty, initially hired after July 1, 1994, who are responsible for student teaching supervision or teach professional courses in education shall have taught for at least two years in state approved or accredited elementary and or secondary schools or similarly constituted and governed schools in a state wherein non-public schools are not recognized by the state.

005.17A4 Individual faculty scheduled teaching assignments shall not exceed 24 credit hours within the same academic year.

005.17A5 Instructional staffing for supervision of student teaching does not exceed a ratio of 18 full-time equivalent FTE students to one full-time equivalent faculty member.

005.17A6 Each professional education unit shall have at least three professional education faculty members assigned full-time to the unit.

005.17B Graduate faculty. The institution shall meet the following graduate professional education faculty requirements:

005.17B1 The graduate faculty in programs which grant no degree or certificate above the master's level shall be qualified as follows:

005.17B1a The faculty, including adjunct faculty, and teaching graduate students shall hold an advanced degree, and at least half of the full time equivalent (FTE) faculty shall hold the doctorate.

005.17B1b The preparation, research, and experience of each faculty member shall be in the field in which he or she teaches courses.

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005.17B2 The graduate faculty, including adjunct faculty, teaching graduate fellows, or visiting faculty in programs which grant the sixth-year specialist's certificate or doctorate degree shall hold the doctorate.

005.17B3 The load for faculty teaching only graduate courses shall not exceed 18 credit hours within the same academic year.

005.17B4 The load for faculty teaching a combination of undergraduate and graduate courses may be a proration of nine and twelve credit hours, with total hours assigned within the same academic year not to exceed twenty one hours.

005.17B5 Graduate level students shall be assigned to graduate faculty for advisement purposes.

005.17B6 Each advanced degree program leading to the doctorate has at least three full-time faculty who have earned the doctorate in the field of specialization for which the degree is offered.

005.17B7 Internship supervisors and other field-based supervisors employed by K-12 schools shall have a minimum of three years experience in the areas they are supervising and hold a teaching, administrative, or special services certificate for the areas/levels they are supervising.

005.18 Library Requirements. Library holdings shall provide adequate scope, breadth, and currency to support the professional education programs. The library holdings shall include educational related electronic information, video resources, computer hardware and software.

005.18A Volume Requirements. Each institution shall have a basic minimum library collection of 85,000 volumes or computer access to data representing an equivalent number of volumes.

005.18A1 Each institution shall have an identifiable, relevant, and current media and curriculum materials collection accessible to education students and faculty.

005.18B Librarian Requirements. The institution shall employ a minimum of one full-time librarian, and other technical staff as deemed necessary

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by the institution, to support the library, instructional materials collection, and media/computer support services.

006 Affirmation of Compliance with Additional Requirements. To obtain and retain approval, the institution must meet the following requirements, in addition to the basic approval requirements set out in this chapter, and must submit an institutional report, as requested by the Department, affirming that its teacher preparation program includes the following:

006.01 Learners with High Ability. Each Nebraska teacher education institution must have on file, within the institution, a plan which identifies the courses and course completion requirements which the institution utilizes to assure that all candidates have the knowledge and skill to work with high ability learners.

006.02 Communication Technologies. Each Nebraska teacher education institution must have on file, within the institution, a plan which identifies the courses and course completion requirements which the institution utilizes to assure that all candidates have the knowledge and skill to utilize the latest communication technologies including, but not limited to, instructional television, instructional computing, film, videodisc and other telecommunications technologies, and in the appropriate uses of such technologies in the instructional processes. (Section 79-1311 R.R.S.)

006.03 Teacher Certification Requirements. Each Nebraska teacher education institution must have on file, within the institution, a plan which identifies the courses and course completion requirements which the institution utilizes to assure that all candidates complete the program of study described in institution catalogues and other documents. Documentation of the plan is submitted to the Nebraska Department of Education annually.

006.04 Exit Criteria. Each Nebraska teacher education institution must have on file, within the institution, a plan which identifies the performance standards and assessments for successful completion of the education programs offered by the unit.

006.05 Unit Program Standards. Each Nebraska teacher education institution must have on file, within the institution, a plan which identifies the program standards and data which will be used to assess the quality of the teacher education unit.

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006.05A Follow-up of Graduates. The unit shall maintain relationships with graduates from its professional education programs that include follow-up studies and assistance to beginning professionals.

006.05B Assistance shall include more than one of the following techniques: follow-up newsletters; access to and utilization of electronic communication with faculty; and seminars for first-year teachers.

007 Institutional Report. The Institutional Report is a qualitative and quantitative assessment of the institution's professional education unit. The use of charts, graphs, diagrams, tables, and other similar means of presenting information is encouraged, but must be accompanied by a supporting narrative. The Institutional Report shall be submitted to the State Department of Education and the visiting team members at least one month prior to the scheduled campus evaluation visit.

007.01 Preliminary Information. The first section of the institutional report must contain the following:

007.01A Overview of the Institution.

007.01B Description of the Programs offered by the teacher education unit.

007.01C Program changes since the last on-site visit.

007.01D Future Program Plans.

007.02 Standards for the Unit. This section shall describe how the unit meets the standards and criteria listed in this chapter.

007.03 Program Descriptions. This section shall include matrices which describe the professional education programs offered at the institution. Course syllabi for those courses identified in the endorsement matrices shall be on file at the Nebraska Department of Education and available to the visiting teams during on-site visits.

007.04 Faculty Vitae. A faculty vitae document shall include a one or two page vitae for each professional education faculty member and shall be on file for review by visiting teams during on-site visits.

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008 Nonapproval of Programs.

Sections 003 through 007 of this chapter list requirements that must be met by an institution as a condition for approval. Failure to comply with these regulations may cause an institution to lose its continuing approval.

008.01 Violations. Any failure to meet a numbered regulation shall constitute a separate violation.

008.02 Reporting Violations. An institution shall report any violations on its annual application for continuing approval.

008.03 Correction of Violations. An institution reporting any violations will have until April 1 of the academic year following identification of the violations in which to correct such violations.

008.04 Effect of Violations. An institution with any uncorrected violations on April 1 of the academic year following identification of the violations will be recommended for approval on probation.

008.05 Loss of Approval. An institution approved on probation continuing to have the same uncorrected violation(s) by May 31 of a year in which it is on probation shall be recommended by the Commissioner to the Board for denial of continuing approval for the next year.

008.06 Provisions for Notice and Hearing.

008.06A When the Commissioner makes a recommendation to the Board for an institution to be placed on probation or for the denial of continuing approval, notice of the recommendation and of the right to request a hearing within thirty days after receipt shall be given to the institution by certified mail. Copies shall be sent to the certification officer and the chief executive officer, if known. This notice shall specify the basis for the recommendation and the tentative date that the Board will consider the recommendation unless a formal hearing is requested.

008.06B If the institution files a request for a formal hearing within thirty days after receipt of the recommendation, the Board shall schedule a hearing date. If no formal hearing is requested, the recommendation shall be considered by the Board and adopted or modified by order of the Board.

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008.06C All hearings arising under this chapter shall be conducted in accordance with the hearing procedures of Chapter 61 of Title 92 of the Nebraska Administrative Code.